

SD71 Databases ACCESSIBILITY TECH TIP

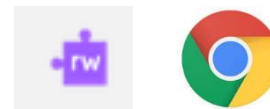





Using the Google Read&Write Simplify Tool to Declutter and Simplify a Webpage

ABOUT: In this activity, participants will learn how to use Google Read&Write to simplify a webpage. The Simply page tool is used to remove clutter from websites and decreases the amount of text on a page.

Before you begin, you will need to have Google Read&Write installed on your computer. You will need:

1. The Chrome Browser installed on your computer.
2. A webpage or database of your choice open.



<p>1 Launch the Chrome browser. Use the search box to search the web or database e.g., Egypt.</p> 	<p>2 Open the webpage or article.</p> 
<p>3 To launch Google Read&Write on a webpage or database click on the purple Google Read&Write puzzle icon located to the right of the address bar.</p> 	

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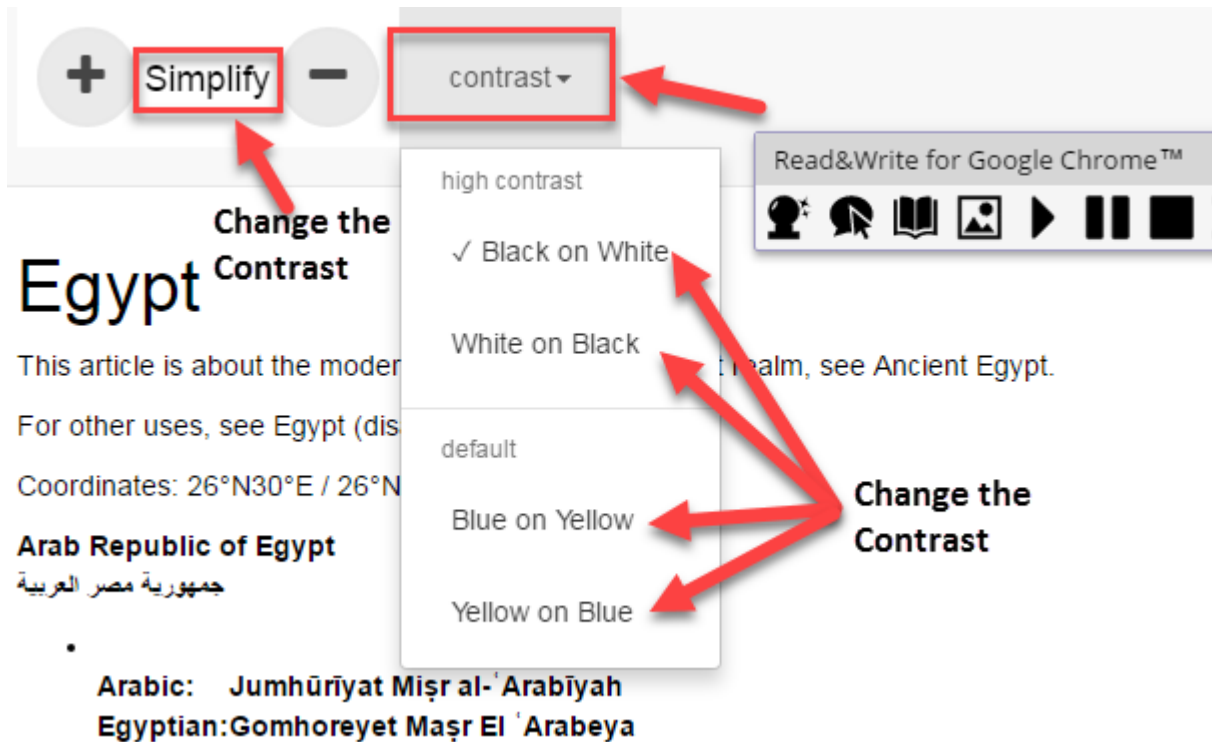
4

The toolbar opens. Click on the Simplify page tool. **Please Note:** This tool is only available when a webpage is opened. This tool is not available when using MS office tools, Google Doc, Google Slide, PDF, or ePub.



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When the simplified page opens you have the option of summarizing the webpage further by clicking the “+” or the “-” or changing the contrast.



Addition info or advice – Click the link to watch a video on how to Simplify and Summarize Web Pages using Read&Write for Google Chrome -

<https://www.youtube.com/watch?v=F-qWELTXII8>