

Administrative Procedure 1022
Parents' Advisory Councils

In accordance with Section 1 of the *School Act*, a parent means the guardian of a student, the person legally entitled to custody of a student, or the person who usually has the care and control of a student attending the school.

1. **Functions**

The parents' advisory council provides advice to the principal and staff as well as district staff and the Board. The parents' advisory council does not reduce or eliminate the responsibility of the principal and staff for the operation of the school and in matters assigned by the Board of School Trustees.

Parents' advisory councils may:

1. advise on school philosophy, planning and program priorities;
2. advise on school curriculum offerings, educational programs, financial matters, facilities, equipment, and learning resources;
3. advise on school rules and regulations and school policy issues on student conduct including school safety programs;
4. assist in identifying and communicating unique community needs;
5. assist in communicating ideas from the community to district staff and the board;
6. assist in informing the community of decisions taken at the school level, the board level, and the ministry level and how these decisions affect educational programs.
7. advise on methods to develop a climate of cooperation within the 'school community';
8. provide educational opportunities for parents;

9. request and receive financial information on school and/or district trust accounts and operating budgets.

2. **Guidelines**

1. There shall be only one parents' advisory council for each school.
2. The parents' advisory council, in consultation with the principal, shall make bylaws governing its meetings and the business and conduct of its affairs.
3. A copy of the bylaws of the council shall be provided to the secretary-treasurer of the board.