

Administrative Procedure 3041

Safety

It is the policy of the Board of Education to promote and actively sustain a safe working and learning environment for all students and employees.

It shall be the responsibility of management (every director and officer of the school district) to:

1. provide and maintain district land and premises that are being used as a workplace in a manner that ensures the health and safety of persons at or near the workplace;
2. give to the employer or prime contractor at the workplace the information known to the district that is necessary to identify and eliminate or control hazards to the health or safety of persons at the workplace;
3. comply with Part 3 Occupational Health and Safety (Workers' Compensation Amendment Act (WCAA) 1998 Chapter 50), and
4. develop work procedures conducive to an environment free from industrial accident and disease.

It shall be the responsibility of each supervisor to ensure that his/her employees are trained in proper work procedures and to enforce the adherence by employees to proper work methods and all pertinent regulations.

It shall be the duty of each employee to follow proper work procedures, to observe all regulations pertinent to his work, and to cooperate in attaining the objective of an environment free from industrial accident and disease.

In cases of multiple employers occupying the workplace, the school district's officer in charge shall:

1. ensure activities relating to health and safety are co-ordinated;
2. do everything reasonable to establish a system to ensure compliance with Part 3 of WCAA regulations, and
3. ensure knowledge of the various employer's supervisors.