

**Administrative Procedure 6031 R1**

***Student Travel – Guiding Principles***

1. All student travel is optional and designed to enhance educational programs.
2. Any student not participating in field trip must have their regular education program provided while classmates and teacher are away.
3. Successful learning experiences from student travel require a well-defined purpose, planning and organization.
4. Early planning and consultation with parents and staff is essential.
5. Travel opportunities, whether required or optional, support and extend student learning. Curricular alignment is desirable but not a restriction.
6. All trips should be accessible to all students. School policies will include inclusionary practices.
7. Cost must not be a barrier to involvement. The district and school shall have common procedures in communicating with parents, and shall be proactive in planning support.
8. Preference shall be given to student travel experiences that occur close to the Comox Valley. Long distance travel opportunities shall be limited and held to a higher level of accountability and scrutiny than travel on Vancouver Island and to the lower mainland.
9. Student safety is of paramount concern and is a determining factor in planning and implementation.
10. The board neither endorses nor supports all inclusive international travel designed for vacation purposes.
11. The extra time and financial commitment being requested must be balanced by the educational benefits of the travel experience.