

Administrative Procedure 6036 R2

School Bus Loading and Unloading Procedures

1. Wherever possible, bus stops are located in areas where the school bus can pull completely off the road onto the shoulder to pick up or discharge students. In this case, red flashing lights are not used.
2. Where it is not possible for the procedure in (1) above to be followed, the bus will stop on the roadway, using red flashing lights to stop all traffic.
3. In both of the above cases, students are required to proceed as follows:
 - (a) For pick-up: Be at the bus stop five minutes prior to arrival of the bus. If crossing a highway is required, students are not to do so after the bus has arrived at the stop.
 - (b) For discharge: Students are to discharge from the bus and wait for the bus to leave the stop. If the students are required to cross the roadway, they must wait for all traffic to be cleared before doing so.