

Administrative Procedure 7020 R2  
*Course Equivalency*

1. **Ministry Approved Course Equivalency**

- 1.1 The Ministry of Education is currently developing and will continually upgrade equivalency credentials from institutions and jurisdictions outside the British Columbia public school system in the document entitled Table of Equivalencies.
- 1.2 A student may apply for equivalency under the Table of Equivalencies. It is the responsibility of the principal of the student's home school (or the principal's designate) to determine the specific equivalency and the mark to be granted.

The school is responsible for the transcript of marks under current Ministry policy and guidelines.

2. **District-Approved Course Equivalency**

Equivalency credits may be granted for students enrolled in the district in recognition of courses or programs that meet the following requirements:

- 2.1 A student is able to provide documentation that the equivalent course or program has been successfully completed as determined by the school principal or designate.
- 2.2 The equivalent course or program matches 80% of the prescribed learning outcomes of a Ministry or locally developed course taught within the district. Equivalency is available for full course credit only; partial credit will not be granted.
- 2.3 The equivalent course or program has been completed at another institution or educational jurisdiction outside the British Columbia school system.
- 2.4 The equivalent course or program satisfies different learning outcomes than those for which the student has already received credit. Equivalency may not be utilized to obtain dual course credit.
- 2.5 The external institution or jurisdiction must be provincially or nationally recognized.

- 2.6 The instructors at the external institution or jurisdiction are qualified and certified by a recognized origination or association acceptable to the board.
- 2.7 The assessment and evaluation criteria utilized by the external institution or jurisdiction are comparable to those utilized for the course taught in the district.

3. **Equivalency and Challenge Information Package**

A Challenge and Equivalency Information Package is available at the school board office and at schools enrolling grade 11 and 12.