

Administrative Procedure 8001 MR2
School Use During Unoccupied Hours

School District No. 71 (Comox Valley) has moved to a policy which will blackout schools weekdays between 11:00 p.m. and 6:30 a.m., and weekends. This policy conforms to existing policies for energy conservation as well as meeting objectives to reduce vandalism.

During these hours district staff are not expected to be in the schools. Exceptions and weekend access is to be co-ordinated and approved by the school principal. The security arrangements become the responsibility of the employee, including re-arming of the school.

After hours, use of school equipment, labs and shops is not permitted for reasons of liability unless directly related to classroom educational objectives and approved in writing by the principal. A facility booking form is to be submitted and signed by the employee for personal uses. Permission in these cases is at the discretion of the board.