

Education Committee Meeting—Agenda

Date: Tuesday, March 10, 2015

Location: Aspen Park Elementary School (Library)

Address: 2250 Bolt Avenue, Comox, B.C.

6:30 pm

Members:

Committee Chair, Janice Caton, City of Courtenay	✓
Board Chair, Tom Weber, Area B/Lazo North	✓
Trustee, Ian Hargreaves, Puntledge, Black Creek	✓
Trustee, Sheila McDonnell, Baynes Sound (Denman/Hornby Islands)	✓
Trustee, Clifford Boldt, City of Courtenay	✓
Trustee, Peter Coleman, Town of Comox	✓
Trustee, Vickey Brown, Village of Cumberland	✓
Superintendent, Sherry Elwood	✓
Assistant Superintendent, Tom Demeo	✓
Director of Instruction (Elementary Curriculum) Allan Douglas	✓
Director of Instruction (Student Services) Esther Shatz	✓

AGENDA

1. **Aspen Park Elementary School Update**

Charles Schilling, Principal, Aspen Park Elementary School gave an update on initiatives at the school.

- a) *Website Upgrade* – scholantis platform; very user friendly. This is a pilot for the district.
- b) *Self Regulation* – all primary students developing a common language and descriptors of expected and unexpected behaviour.
- c) *Student Portfolios* – teachers are engaged in using e-portfolios in communicating student learning to parents. Some examples were shared.
- d) *7 Habits School* – these habits have been embedded in the school. There are monthly goals that all teachers and students direct their focus on for the month.
- e) *Writing Curriculum* – this is a result of a whole staff focus from a PLC. The process of reflecting and writing was embraced by all staff.

Trustees wanted to thank Mrs. Murphy's class for creating the beautiful Welcoming Banner which is displayed in the front foyer.

2. **Search and Rescue in a School Environment Presentation**

Paul Berry, District Principal, Health and Safety

Paul presented an overview of the recent Search and Rescue in a school environment training which recently occurred at the old Comox Elementary site. District and school personnel participated.

Mr. Berry then gave an overview of the district's process around *Bullying and Harassment Training* as well as an overview of our current policy

3. **Secondary Timetable and Course Development**
Tom Demeo, Assistant Superintendent

Assistant Superintendent Tom Demeo gave an overview of how secondary timetables are created, from developing course booklets to course selection to actual timetable building.

Next Education Committee Meeting:



DATE: Tuesday, April 14, 2015

TIME: 6:30 pm to 8:30 pm

LOCATION: Cumberland Community School