

Highland PAC Meeting September 17, 2018 Minutes

Meeting commenced at 1902.

In attendance: Tonia Frawley, Marilyn Field, Melissa Preston, Tracy Malyon, Nicola North, Pauline Rae, Amelia Valmorbida, Sherri Morrison, Spring Halasz, Adam and Emma Thompson, Janice Forsey, Nicole Martin.

Approval of Previous Minutes

Nov 20, 2017. Only Tonia was present who had attended the meeting. It was proposed to accept the minutes as recorded by Tonia. Seconded by Emma. All in Favour.

Jan 15, 2018. Motion by Adam to accept the minutes. Seconded by Pauline. All in Favour.

Approval of Agenda

Motion proposed by Melissa to accept the agenda, seconded by Marilyn. All in Favour.

Correspondence

Nil received

Reports

Chair – Tonia explained the process of PAC Executive nominations and election in October and November. She also stated she may not stand for Chair as she is standing to be elected as School Trustee – if elected she would not be able to stand. Consideration has been given to appoint two Vice Chairs in the eventually there is a change in Chair, otherwise the roles to be filled on Executive include Chair, Vice Chair, Secretary, Treasurer and DPAC representative. Role and Responsibilities of the Chair role were explained to the meeting.

DPAC – no report, role unfilled.

Treasurer – Pauline explained role and responsibilities of the Treasurer.

Trustee – Absent from meeting, no report.

Principal – Dean explained and presented the following:

- **Enrolment** – currently approximately 620 students enrolled, likely to increase slightly.
- **New Staff:** Pavola Mtawali, Brian Stevens, Sue Diederichs, Lucianne Aplocins, Debbie Garrett.
- **Facilities Update** – highlight is new LED lights, reducing cost and improving lighting.

- **School Learning Plan** – report out from last year’s learning plan was circulated. Discussion included Duke of Edinburgh award, and commitment to move to the next phase of development of this award.
- **School Budget.**
- **Meet the Teacher evening.** Additional suggestion made of Teacher Biographies on the school website.
- **Post-Secondary Evening Sept 18th.** 9 Post-secondary institutes attending. Grade 12 and 11 students and parents encouraged to attend.
- **Unplug and Play Day Sept 26th.** Enrolment currently in excess of 500 students.
- **Italian Exchange.** 25 Italian Students arrive on Sept 20th.
- **Terry fox Run** – October 4th. Additional fundraising events.

Meeting concluded at 2024.