

DRAFT TO BE APPROVED

Highland PAC Meeting

September 21, 2015

Call to Order: 7:00

Welcome and Introductions: Tonia Frawley, Chair

In Attendance:

Tonia Frawley (Chair)	Blythe Reimer (Secretary)	Dean Patterson (Principal)
Andrew Gray (Treasurer)	Jacki Smith	Penny Kampen
Heidi Tobiassen	Joanne Gunderson	Lindsay Sieber
Daryl Calnan	Dawna Huisman	Shelley Irving
George Wahl	Kevin Howe	Andrea Davis
Kathy Dyck	Sandy Holding	Kim Moore

Approval of previous minutes: - Heidi, Kevin Howe 2nd - CARRIED

Approval of additions for agenda: - Kathy, Heidi 2nd - CARRIED

Presentation: None

Correspondence: - none

Reports

1. Chair (Tonia)

- PAC meetings are usually held the 3rd monday of the month. We try to have presentations for each meeting. Quorum is 6 - 2 exec and 4 parent members. Meetings are not meant for individual issues but those that affect the school as a whole.

2. Treasurer - (Andrew)

- budget was approved at May's meeting. Allocation of \$20 per student for this year.

3. DPAC - (Tonia)

- Highland rep is Tonia, Heidi is the alternate. Tonia is also the Vice Chair. Next meeting is next Monday (last Monday of the month). Anyone is welcome to attend.

Question - how does DPAC relate to the PAC?

Answer - Each school site is represented in the district and meeting format is similar to that of a school PAC. Trustees and Superintendent try to attend. There is information on the district website. Janice Caton is the Trustee for Highland.

4. Trustee - (Janice Caton)

- regrets unable to attend

5. Administrators - (Dean Patterson)

- hectic but a good start.
- Teachers and students have come in with a great, positive attitude. 680 students which is essentially what was projected for. We get staffing from that projection and we have been staffed appropriately. There is a bit of a strain on scheduling trying to get all the kids into classes. There are some classes at 31 and at 32. By the end of the month, most of the classes should be at or below 30. Still hoping to have one more staff member added to the EA team
- 9 athletic teams going already. Volley ball, soccer and x country.
- There have already been a few field trips - for example the grade 8 class went to Mount Washington for team building. There is currently an Italian student exchange in progress and some students at our school will go to Italy in the new year.
- New website has been great. All the pertinent information is available on the front page. It is also mobile friendly.
- MyEdBC is up and running but has been a bit challenging
- Grads - very excited to get started on the process. First meeting with students has already occurred. Parent meeting to be scheduled for mid-October
- Strong welcome to the grade 8s. They seem to feel very welcome. From oldest and youngest the feeling in between is positive.
- Next big event is the meet the teacher night. Wednesday the 23rd.

Question - when do grad transitions get started?

Answer - Started already. It's a four credit course the students need to complete in order to graduate. Gets the kids ready for life after grad. Three schools are trying to get some alignment going for this and school makes sure it is completed.

Old Business

Budget - Music 20% Athletics 40% "others" get remaining 40% of budget
Requests are made from other extra-curricular teachers. PAC looks at all the applications and looks at what it is allowed to allocate to them. There are several different areas which are all broken down on the budget. Most groups are happy to get anything. It will be on the website. Budget is set in May so it will be all set to go in September of the following year.

Gaming Audit - Gaming asked to see our "books" early in the new year and it was compiled and sent off. Tonia will be calling to follow up.

Emergency Preparedness - with Heidi's help bin has been replenished. Emergency rations have been acquired but only about half of what we need. Remainder will be ordered in the spring and this should bring us up to readiness. Supplies will need to be replenished every 5 years.

New Business

Nominations for Chair, Vice Chair, Treasurer, Secretary and DPAC Rep will be accepted. There is a link to Tonia's on the Highland website - send her an email. Description of the roles will be posted on the website.

Meeting Adjourned: 7:40 Heidi Tobiassen, Kathy 2nd Motion - CARRIED

Next Meeting

Annual General Meeting

Monday, October 19th 7:00 Highland Library