



Mark R. Isfeld Secondary PAC

Monday, September 14, 2015

MINUTES

Attendees: Mariah Moraes, Joka Belyk, Tracy Wilson, Lindsay Duncan, Jeff Taylor, Johanne Moreau, Alison Kavaliunas, Julie Shields, Annette Schmidt-Schweda, Colleen Clancy, Tammi Whelan, Corinne Vansolkema, Ian Langmann, Kathy Langmann, Tatjana Stolting, Walter Stolting, Pam Blake, Lorne Taylor, Lori Carpenter, Arla Calman, Mary-Jane Douglas, Dave Taylor, Lisa Taylor.

- 1) **Call to order** – 7:01 pm
- 2) **Approval of agenda** – 1st Tammi and 2nd Ian– Approved.
- 3) **Approval of Previous months Minutes** 1st Lorne – 2nd Dave Taylor Approved
- 4) **Reports**
 - a. **Principal's report** – Jeff Taylor
 - I will usually report from a Four Pillars perspective, but as the school is only in its fourth full day in session, the September report will be more generic.
 - School start went well, and enrollment is up slightly. Staffing was a challenge, with three positions filled in September.
 - The timetable has been loaded with students, by our standards, very successfully. Students will always have issues about being in courses they don't want or failing to get into desired courses, but given our staffing constraints, we are in a very good place. We have less than a dozen courses over 30 this semester and less than a dozen under 20. We have three students left on waiting lists, and as I mentioned, we are only four days in.
 - Cuts are being felt. We are in this room because the library is still issuing texts. We are down to 50% library teacher time. We do not have the staffing to run room 100 at lunch time this year.
 - We are up and running with Aquatics, boys soccer, boys and girls volleyball at 8, junior and senior levels, field hockey, improve, Mt. Albert Edward, Nicaragua, QSA, Destination Imagination, Steve Nash League and Terry Fox planning and fundraising. Hundreds of our students are already involved in extra curriculars.

- New to this year: the staff will be discussing three things tomorrow at our first staff meeting: First term reports, 90 minute school and MyEdBC.

Upcoming Events-Meet the Teacher – Sept 24, 6:30-8:06; Grad Parent Meeting – Sept 28; School Photos next Monday; First PLC day- October 7; Remembrance Day Assembly November 10; Grad Fashion Show November 2; Reporting to Parents from Term 1 – November 20, Parent Teacher Interviews Nov 26.

b. Trustee's report – Sheila McDonnell was not in attendance

c. Treasurer's report – Dave Taylor and Mary-Jane Douglas

Overview from Treasurer (September Report)

Gaming Grant was \$19,180.00

(Budget is 50% Athletics, 30% Fine Arts, 20% Academics)

Over the year we spent about \$17,000 that benefited students.

Outstanding amount was \$2028.34 (June 30th)

We also applied for 3 gaming grants to allow extra revenue to be generated at some of the events here at the school through raffles and 50/50 draws.

-I have received receipts for \$2028.34 Mary-Jane is going to look those over and bring them for your approval next month. This clears out last year.

-I have not received the letter from the gaming branch to let us know what monies will be sent to benefit our students. (I checked the website the other day and it was noted that our application was still pending).

Our books from 2013/2014 are currently being audited. I sent them in last December and have corresponded 3 times with them and most recently on Thursday received an email that said due to extenuating circumstances the audit has not been completed and is on hold. Therefore I am passing Mary-Jane's contact info to them.

Signing authority is currently being changed. I drafted a letter with the new executive's information along with the minutes and CIBC is currently drafting the paperwork and then Tammi, Lisa and Mary-Jane will have to go in and sign everything.

The account manager at the school is retiring at the end of September and so Mary-Jane will have to learn alongside a new account manager. We will probably need to be patient and will not receive receipts for 2-3 months while we give this new person time to adjust to all they will need to learn

d. DPAC Report – Ineke Burritt- not in attendance – no DPAC meeting yet so no report
Overview from

- e. **CPF Report** – Lisa Taylor and Jeff Taylor volunteered to take on the position of Treasurer.
- 5) **Old Business** – ratification of Mary Jane Douglas as treasurer – nominated by Ian, seconded by Dave Taylor unanimous vote yes/ no abstentions
- 6) **New Business** –
 - a) offer for election of Vice/Co Chair – Ian is considering
 - b) determination of PAC dates for the coming year- October 19, November 9, January 11, February 15, March 14, April 11, May 9
 - c) Dave Taylor presented the idea of a PAC Relay for Life team, very favourable response from all. He will present more details next meeting. Dave also suggested inviting a student liaison to the PAC meetings. This was also well received. Jeff Taylor will follow up.

Adjournment – 8:15 pm 1st Mariah and 2nd Lorne - Approved

Next PAC Meeting– Monday, October19, 2015 at 7pm in the Library