

**Airport Elementary School 2020/2021**  
**P.A.C. Meeting minutes**  
Date: 04 November 2020 at 6:45pm

Minutes taken by: Heather Matchett

**Attendance:** Danielle Haury, Magen Pothier, Heather Matchett, Al Johnson, Laura Loubier, Marnie Munro, Lee Gallagher, Courtney Barrow, Victoria Nedow.

**Chair:** Welcome to this evening's meeting

**Minutes:** Minutes of October 7, 2020 meeting adopted as read by Courtney, seconded by Lee.

**Correspondence:**

- Gaming grant was deposited into gaming account

**Trustee's Report:** Tonia Frawley was absent.

**Administration Report: Mr. Johnson**

- October 23 Pro D day, teachers were taking an online course "How to Connect with Kids These Days".
- November 6th: Filming of Remembrance Day performances
- November 9th: Photo retake day and grade 6 immunizations
- November 19th: Non-instructional day - Parent teacher interviews via zoom, teams, or phone.
- Please remember to submit Family History in the Services "homework" if you wish to partake.
- Dishwasher potentially being installed. Will cost approximately \$6000 (looking for some funding to help cover costs)

**Financial Report: Courtney Barrow**

- **Hot lunch from October not yet deposited into trust account**
- Opening balance: \$17,179.87
- Trust account balance: \$13,922.36
- Gaming account balance: \$3,257.51

### **DPAC Report:**

- Next meeting: December 7th @ 6:30pm
- Nothing new to report as Lee was unable to attend the meeting.

### **Hot Lunch Report: Danielle Haury**

- Pizza and Pita pit alternating as options
- Form change: have a box that can be checked that if the student is absent, their hot lunch can be donated to a student who doesn't have a lunch.
- Exact change, e-transfer, or cheque
- No change under \$1 will be given back - motioned by Heather, seconded by Magen.
- Other PAC members will look into different options for local food delivery.

### **Safety Report: Danielle Haury on behalf of Katie**

- New granola bars and forms returned, went into the bunker
- Close to expiry granola bars went out with fruit earlier this month
- Baby carrot being handed out November 23

### **Fundraiser Report: Danielle Haury**

- Smencils still available for \$2 each
- Potential Candy gram with smencils
- Moms Pantry due November 13th (two week turn around for delivery time)
- Purdys in spring

### **Old Business**

- Holiday cards due November 20th with holiday and non-holiday option. AI sent email to teachers.
- No buddy bench update
- No book fair update

### **New Business**

- Hands on/ bullying noticed
- No playground before school - parents, please ensure your children arrive at bell time, or keep them off the playground.
- Bullying awareness reminders

**ROUND TABLE** 7:55pm

**Adjournment of meeting: 8:00pm**

**Next PAC meeting: 02 Dec 2020 @6:45pm**